

August 12, 2010
6:30 p.m.

The Adams Co. Bd. of Developmental Disabilities met in regular session on the above date and time at Venture Productions, Inc.

CALL MEETING TO ORDER: President Linda Stepp called the meeting to order.

ROLL CALL: Larry Hamrick, absent (prior notice); Marti Knauff, present; Lary Lohse, arrived 6:35 p.m.; Brice Mikesell, present; Tom Potts, present; and Linda Stepp, present. Also present was Scott Amen, Superintendent; Norma Chamblin, Business Manager; and Liz Lafferty, Workshop Director.

ETHICS COUNCIL: None

APPROVAL OF MINUTES OF LAST MEETING: Brice Mikesell made a motion to approve the minutes of the last regular meeting (June 10, 2010) with Tom Potts seconding the motion. All in favor, motion carried.

**MOTION 10-57

FINANCIAL REPORTS: MONTHLY BILLS/MONTHLY FINANCIAL REPORTS: After reviewing the bill sheet and the financial reports ending June & July 2010, Tom Potts made a motion to pay all bills listed on the bill sheet and approve the financial reports with Marti Knauff seconding the motion. All in favor, motion carried.

ENCS. (A) & (B)

**MOTION 10-58

SUPERINTENDENT'S REPORT: Scott stated that he has updated the Personnel Policy Handbook. He gave the Board a copy of the Table of Contents listing the adoption/revision dates of most of the policies. He also gave them policies which need to be adopted and revised. Brice Mikesell made a motion to adopt and revise all policies presented with Lary Lohse seconding the motion. All in favor, motion carried.

ENCS. (C)

**MOTION 10-59

Scott stated that the van bids were opened today at 1:00 p.m. He doesn't feel comfortable giving a recommendation at this point. He would like to compare each of the 3 submitted bids and have our mechanic look over them. He will have a recommendation at the September meeting.

Scott stated that we received the RSC Grant that he applied for regarding supported employment with a 90/10% match for us. Everything has to be completed by October 1st, so the contract will have to be approved at the September meeting.

We received Charalena Bess's resignation from the Board. She was a family member appointee by Judge Spencer. He contacted Judge Spencer's office and put a notice in the newspapers, but hasn't seen it yet. It has to be advertised for two weeks.

ENC. (D)

The next meeting of the Parent Support Group will be next Wednesday evening, August 25th at 5:00 p.m. at Venture Productions.

We received the official certificate for our four year accreditation.

All of our buses passed inspection on July 2nd.

Our annual Title XX Policy & Procedures/Contract for FY11 needs to be approved. Tom Potts made a motion to adopt the Policies & Procedures/Contract for FY11 with Marti Knauff seconding the motion.
ENC. (E)

**MOTION 10-60

Our annual lease with the "Help Me Grow" agency for space at the Oliver building needs to be renewed for September 6, 2010 to September 5, 2011. Brice Mikesell made a motion to approve the lease with Lary Lohse seconding the motion. All in favor, except Linda Stepp who abstained from voting. Motion carried.
ENC. (F)

**MOTION 10-61

DIRECTOR'S REPORT: ENC. (G)

Liz stated that the Farmer's Market at Venture has been a huge success. It is held on Tuesdays and Fridays from 10:00 a.m. to 12:00 p.m. or longer. Owen Applegate brings the produce and our consumers man the market. They are learning lots of skills including customer service, money skills and counting. Venture receives one-third of the profits.

The military cargo contracts are going great.

The Staff In-service is scheduled for September 17th at Venture. It is approved for board member credits.

Liz talked about a possible composting partnership with the village of West Union.

Liz talked about Venture possibly being a host for the Ohio Valley Growers to offer evening classes to the community for the Master Gardeners to get credits for re-certification.

OLD BUSINESS: Scott stated that the Special Olympics benefit yard sale on July 17th at Venture went very well. We made total of \$530.00. Katherine Gerth, who lives in Peebles, volunteered to organize the sale. She got donations from businesses, raffled tickets and got family members to run the sale.

COMMUNICATIONS & GUESTS: Nola Bailey.

NEW BUSINESS: None

ADJOURNMENT: Tom Potts made a motion to adjourn at 7:05 p.m. with Lary Lohse seconding the motion. All in favor, motion carried.

**MOTION 10-62

Board President

Board Secretary

Minutes prepared by: N. Chamblin

