

May 12, 2011  
6:30 p.m.

The Adams Co. Bd. of Developmental Disabilities met in regular session on the above date and time at Venture Productions, Inc.

**MEETING CALLED TO ORDER:** President Linda Stepp called the meeting to order.

**ROLL CALL:** Larry Hamrick, present; Marti Knauff, present; Lary Lohse, present; Brice Mikesell, present; Tom Potts, present; Linda Stepp, present; and Linda Waugh, present. Also present was Scott Amen, Superintendent; Norma Chamblin, Business Manager; and Liz Lafferty, Workshop Director.

**ETHICS COUNCIL:** None

**APPROVAL OF MINUTES OF LAST MEETING:** Larry Hamrick made a motion to approve the minutes of the April 14, 2011 regular meeting and the May 2, 2011 Personnel Committee meeting with Tom Potts seconding the motion. All in favor, motion carried.

\*\*MOTION 11-36

**FINANCIAL REPORTS: MONTHLY BILLS:** After reviewing the bill sheet, Brice Mikesell made a motion to pay all bills with Lary Lohse seconding the motion. All in favor, motion carried.

\*\*MOTION 11-37

**MONTHLY FINANCIAL REPORTS:** Larry Hamrick made a motion to approve the financial reports ending April 2011 with Brice Mikesell seconding the motion. All in favor, motion carried.

ENC. (A)

\*\*MOTION 11-38

**SUPERINTENDENT'S REPORT:** Scott stated that the Personnel Committee met on May 2<sup>nd</sup> to review a proposed revision to our Annual Conversion Plan Policy, which allows all employees to cash in up to two weeks per year of vacation leave. They must have at least 4 weeks of sick leave accrued and a 2 week vacation leave balance after the conversion at the time of application. The Personnel Committee recommended its approval. Marti Knauff made a motion to approve the revised Annual Conversion Plan Policy with Linda Waugh seconding the motion. All in favor, motion carried.

ENC. (B)

\*\*MOTION 11-39

Scott stated that the Sick Leave Donation Policy needs to be reviewed and approved annually. Scott asked that the current Policy be approved again this year. Tom Potts made a motion to approve the current Sick Leave Donation Policy with no changes. Lary Lohse seconded the motion, all in favor, motion carried.

ENC. (C)

\*\*MOTION 11-40

Scott submitted a letter and the Resolution for the tax levy request to the Commissioners, but has not heard anything yet.

The Tax Levy Planning Committee met Monday to start planning for our levy campaign. Several good ideas were discussed.

Scott gave the Board a copy of his self-evaluation for his superintendent's contract renewal on July 1, 2011. Linda stated that they would hold a brief executive session at the end of the meeting for discussion.

ENC. (D)

Scott discussed a person who was eligible for services and attended Venture for about a month, but quit because of behavioral issues. The State Dept. of DD talked with Scott about this person being in a crisis situation and the need for getting him on a waiver. He had been on Highland Co.'s waiver waiting list since

December of 2008, but we didn't have that information. As of June 30<sup>th</sup>, he will go on a waiver, but he needs services before then. Scott stated that he would like for the Board to sign an agreement with G&D Day Habilitation Services in Sardinia, Brown Co., an alternative Day Hab program, and pay this with supported living funds so that he can go ahead and attend until the waiver goes into effect on June 30<sup>th</sup>. He sent the agreement to David Kelley to have him look at, but hasn't heard back from him yet. After discussion, Brice Mikesell made a motion to enter into an agreement with G&D, pending approval or revisions with David Kelley. Marti Knauff seconded the motion, all in favor, motion carried.

ENC. (E)

\*\*MOTION 11-41

Scott discussed Senate Bill 5. If it is approved, all provisions will apply to us. We are considered public employees. A Bill has also been introduced to increase board members from seven to nine to include two individuals who receive services from the Board.

**DIRECTOR'S REPORT:** ENC. (F)

Liz stated that as of May 1<sup>st</sup> Venture has gone paperless except for Title XX and medication documentation.

The Non-Profit Board has a new member, Crystal Walker, effective in August.

A new roof will be put on the Williams St. home with VPI Housing monies.

A Gardening Board Meeting was held Wednesday evening at Venture.

Stephanie Mason will be volunteering two days per week at Venture starting May 31<sup>st</sup>. She will also be the gardening supervisor for the summer farmer's market at Venture. She just received a degree in speech pathology which will be great for our individuals.

The spring dance at the RiverBarn on May 6<sup>th</sup> was really nice.

The Parent Support Group will be held at Venture on May 18<sup>th</sup> at 6:30 p.m. Paul Kostyu, an advocate from the Ohio Consumer's Council will be talking about how families can receive help with utility bills.

Liz discussed that RSS will be going from the Ohio Board of Health /Area on Aging to Mental Health.

**OLD BUSINESS:** None

**COMMUNICATIONS & GUESTS:** Nola Bailey

**NEW BUSINESS:** Larry Hamrick made a motion that the Board go into executive session to discuss Scott Amen's superintendent evaluation with Brice Mikesell seconding the motion. Roll call vote: Larry, yea; Lary, yea; Marti, yea; Brice, yea; Tom, yea; Linda S., yea; and Linda W., yea. All in favor, motion carried.

THE BOARD WENT INTO EXECUTIVE SESSION AT 7:10 P.M. TO DISCUSS SCOTT AMEN'S SUPERINTENDENT EVALUATION AND RESUMED REGULAR SESSION AT 7:45 P.M.

**ADJOURNMENT:** Tom Potts made a motion to adjourn at 7:46 p.m. with Larry Hamrick seconding the motion. All in favor, motion carried.

\*\*MOTION 11-42

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Board President

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Board Secretary

Minutes prepared by: N. Chamblin

