

**Bd. minutes**

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Thu, February 18, 2010 9:03:38 AM

January 14, 2010  
6:30 p.m.

The Adams Co. Bd. of Developmental Disabilities met in regular session on the above date and time at Venture Productions, Inc.

**CALL MEETING TO ORDER:** President Linda Stepp called the meeting to order.

**ROLL CALL:** Charalena (Charlie) Bess, absent (no prior notice); Larry Hamrick, present; Marti Knauff, present; Lary Lohse, present; Brice Mikesell, present; Tom Potts, absent (prior notice given); and Linda Stepp, present. Also present was Scott Amen, superintendent; Norma Chamblin, business manager; and Liz Lafferty, workshop director.

**ETHICS COUNCIL:** None

**APPROVAL OF MINUTES OF LAST MEETING:** Lary Lohse made a motion to approve the minutes of the last meeting (November 12, 2009) with Brice Mikesell seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-01**

Lary Lohse made a motion to approve the minutes of the Finance Committee meeting on December 4, 2009 with Marti Knauff seconding the motion. All in favor, motion carried.

ENC. (A)

**\*\*MOTION 10-02**

**FINANCIAL REPORT: MONTHLY BILLS:** After reviewing the bill sheet, Larry Hamrick made a motion to pay all bills listed on the bill sheet with Brice Mikesell seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-03**

**MONTHLY FINANCIAL REPORTS:** Larry Hamrick made a motion to approve the financial report ending November & December 2009 as presented with Lary Lohse seconding the motion. All in favor, motion carried.

ENC. (B) & (C)

**\*\*MOTION 10-04**

**SUPERINTENDENT'S REPORT:** Scott stated that the public hearing for the annual action plan was held on January 12, 2010 at Oliver School. He said that one theme arising from the survey was the need for more adult services options. He discussed looking at community employment with a coordinator and job coaches. He said that he could initially coordinate and then hire someone later. For the Oliver building, he would like to include all county early childhood providers in a forum to look at needs and how the building could meet the needs. Since we have a waiting list for adult services, we could also look at relocating VPI's work alternative to the Oliver building. This would free up space at VPI for more vocational training activities. We would have to look at staffing, transportation, etc. He will present specifics and costs at the March board meeting. After discussion, Brice Mikesell made a motion to approve the 2010 Annual Action Plan as presented with Lary Lohse seconding the motion. All in favor, motion carried.

ENC. (D)

**\*\*MOTION 10-05**

Scott has arranged an advocacy meeting with Peggy Martin from the Dept. of Developmental Disabilities to discuss family needs for persons with disabilities. He is inviting all parents to attend the meeting on March 16<sup>th</sup> at 6:00 p.m. at Venture Productions.

Scott asked the Board to renew the contract for 2010 with the Southern Ohio Council of Governments (SOCOG) for Supported Living fiscal agent services, Quality Assurance and Provider compliance services, Investigative Agent services and Provider compliance reviews at a cost of \$2,271.88. The only added service is Medication administration QA's. SOCOG has a trained R.N. who is familiar with the rules. They must be conducted every three years for waiver individuals who are receiving delegated nursing services. Larry Hamrick made a motion to enter into contract with the SOCOG for these services for 2010 with Brice Mikesell seconding the motion. All in favor, motion carried.

ENC. (E)

**\*\*MOTION 10-06**

Scott talked about employee health insurance. He gave the Board a chart showing the increase in premiums for 2010. Since three employees were laid off in 2009, the total increase from 2009 would be \$23,279.02. This is within the amount that we had budgeted for 2010.

Scott stated that he hired Sarene Bellamy for the Early Intervention Specialist position. She was a service coordinator with the Adams Co. Help Me Grow program for several years and worked closely with Mary Tackett. She started January 4<sup>th</sup> at an annual salary of \$32,000.00 for the 40 hour per week/12 month position.

Lary Lohse made a motion to go into executive session to discuss personnel with Marti Knauff seconding the motion. Roll call vote: Larry, yea; Marti, yea; Lary, yea; Brice, yea; and Linda, yea. All in favor, motion carried.

**\*\*MOTION 10-07**

THE BOARD WENT INTO EXECUTIVE SESSION AT 6:50 P.M. TO DISCUSS PERSONNEL AND RECONVENED TO REGULAR SESSION AT 7:19 P.M.

Lary Lohse made a motion to reconvene to regular session with Marti Knauff seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-08**

**DIRECTOR'S REPORT:** ENC. (F)

Liz talked with our mechanic, J.D. Rossetol about lettering for our buses. He will charge \$250.00 per bus @ 11 buses = \$2,750.00. The Board agreed that the buses would read "Venture Productions – Adams Co. Board DD". Larry Hamrick made a motion to change the lettering on all of our buses with Lary Lohse seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-09**

Liz stated that Denver Combs, who attended VPI, passed away.

**OLD BUSINESS:** None

**NEW BUSINESS: ELECTION OF OFFICERS:** Larry Hamrick nominated Linda Stepp for president with Marti Knauff seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-10**

Lary Lohse made a motion to close nominations for president with Marti Knauff seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-11**

All in favor of electing Linda Stepp for president, motion carried.

**\*\*MOTION 10-12**

Larry Hamrick made a motion to nominate Brice Mikesell for vice-president with Lary Lohse seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-13**

Marti Knauff made a motion to close nominations for vice-president with Larry Hamrick seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-14**

All in favor of electing Brice Mikesell for vice-president, motion carried.

**\*\*MOTION 10-15**

Lary Lohse made a motion to nominate Larry Hamrick for secretary with Marti Knauff seconding the motion. All in favor, motion carried.

**\*\*MOTION 10-16**

Brice Mikesell made a motion to close nominations for secretary with Lary Lohse seconding the motion.

All in favor, motion carried.  
\*\*MOTION 10-17

All in favor of electing Larry Hamrick for secretary, motion carried.  
\*\*MOTION 10-18

**2010 COMMITTEES:** **Ethics:** All board members; **Finance:** Brice Mikesell, Lary Lohse and Linda Stepp.

Lary Hamrick made a motion that the 2010 board meetings be held the same time and place, second Thursday of each month at Venture Productions, with Brice Mikesell seconding the motion. All in favor, motion carried.  
\*\*MOTION 10-19

**COMMUNICATIONS & GUESTS:** Prosecuting Attorney Aaron Haslam

**ADJOURNMENT:** Lary Lohse made a motion to adjourn at 7:28 p.m. with Marti Knauff seconding the motion. All in favor, motion carried.  
\*\*MOTION 10-20

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Board President

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Board Secretary

Minutes prepared by: N. Chamblin