

From: Norma Chamblin (nchamblin@hughes.net)
To: adamsmrdd@yahoo.com;
Date: Mon, May 17, 2010 1:00:44 PM
Cc:
Subject: Bd. minutes

April 12, 2010
 6:20 p.m.

ETHICS COUNCIL MEETING

The Ethics Council met on the above date and time at Venture Productions, Inc.

ROLL CALL: Charalena (Charlie) Bess, absent (prior notice given); Larry Hamrick, present (6:25 p.m.); Marti Knauff, present (6:29 p.m.); Lary Lohse, present; Brice Mikesell, present; Tom Potts, present; and Linda Stepp, present. Also present was Scott Amen, superintendent; Norma Chamblin, business manager; and Liz Lafferty, workshop director.

Scott stated that Board employees who also provide services as certified Medicaid waiver providers, Supported Living providers and Family Support providers, need to be reviewed to assure that there is no conflict of interest in terms that they are not receiving preferential treatment in terms of pay or in terms of how an individual chooses a provider. He stated that their pay is determined and paid by the state. When an individual is looking for a provider, the SSA shares the local provider pool list as well as the statewide web list with them. The SSA offers assistance in setting up meetings with prospective providers but plays no other role. They don't make recommendations or give opinions. Because several of our providers work at Venture, the individuals already know them and many times will choose them because of that. Current employee providers are: Deloris Alexander, Kathy Ayres, Carmen Dickens, Wanda Massie, Tammy Marion, Deborah Morrison, Lucretia Ogden, Judy Setty and Linda Thompson.

Scott also stated that Liz Lafferty wants to start a personal business. Liz stated that she would like to start her own consulting business on the side to help non-profit boards with governmental paperwork. She assured the Board that it would not be on work time.

April 12, 2010
 6:30 p.m.

The Adams Co. Bd. of Developmental Disabilities met in regular session on the above date and time at Venture Productions, Inc.

CALL MEETING TO ORDER: President Linda Stepp called the meeting to order.

ROLL CALL: Charalena (Charlie) Bess, absent (prior notice given); Larry Hamrick, present; Marti Knauff, present; Lary Lohse, present; Brice Mikesell, present; Tom Potts, present; and Linda Stepp, present. Also present was Scott Amen, superintendent; Norma Chamblin, business manager; and Liz Lafferty, workshop director.

ETHICS COUNCIL: The Ethics Council recommended the approval of the Board employees who are also certified Medicaid/SL/FSS providers: Deloris Alexander, Kathy Ayres, Carmen Dickens, Wanda Massie, Tammy Marion, Deborah Morrison, Lucretia Ogden, Judy Setty and Linda Thompson. Lary Lohse made a motion to approve these employees as providers for our individuals with Marti Knauff seconding the motion. All in favor, motion carried.

****MOTION 10-33**

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 The Ethics Council found no conflict with Liz Lafferty starting a personal consulting business on the side.

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APPROVAL OF MINUTES OF LAST MEETING: Larry Hamrick made a motion to approve the minutes of the last meeting (March 11, 2010) with Lary Lohse seconding the motion. All in favor, motion carried.

****MOTION 10-34**

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FINANCIAL REPORT: MONTHLY BILLS: After reviewing the bill sheet, Tom Potts made a motion to pay all bills listed on the bill sheet with Brice Mikesell seconding the motion. All in favor, motion carried.

****MOTION 10-35**

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Scott stated that the extra amount for the Van Dyke, Inc. maintenance agreement is for a contract upgrade to increase the amount of copies allowed on one of the copiers at VPI as opposed to paying for overage usage. This will save approximately \$300.00 per year.

MONTHLY FINANCIAL REPORTS: Larry Hamrick made a motion to approve the financial report ending March 2010 as presented with Lary Lohse seconding the motion. All in favor, motion carried.

ENC. (A)

**MOTION 10-36

Scott discussed the 2011 Budget. Larry Hamrick made a motion to approve the 2011 Budget with Tom Potts seconding the motion. All in favor, motion carried.

ENC. (B)

**MOTION 10-37

SUPERINTENDENT'S REPORT: Scott stated that he is pleased to announce that we have earned another 4 year accreditation with a total of 95.54 points out of 100. We have to submit a plan of correction for a few minor citations before we get the official letter. He will go over the final report when we receive it.

Scott asked the Board to approve the revised Calamity Day Policy. He updated it to delete references to the school and reaffirmed that we would close if there was a Level 2 snow emergency called by the Sheriff.

He added that he talked with Karen Snyder, a parent who was at the March board meeting, with concerns about the policy. He explained that staff is paid for a total of 244 days per year, 10 of which are legal paid holidays and two are in-service days. Staff must make up all calamity days, therefore they are not paid for these days. The adult program is required to be open a total of 232 days per year for individuals served.

Marti Knauff made a motion to approve the revised Calamity Day Policy, also adding "Level 3", with Lary Lohse seconding the motion. All in favor, motion carried.

ENC. (C)

**MOTION 10-38

Scott asked the Board to adopt the program calendar for next year beginning July 2010. The management team has already reviewed and approved it. Brice Mikesell made a motion to adopt the calendar with Larry Hamrick seconding the motion. All in favor, motion carried.

ENC. (D)

**MOTION 10-39

Scott discussed the Oliver building. We need to make a decision about the building within the next year or two. The reality of the building becoming an Early Childhood center is just not feasible at this time. The new buildings at Ohio Valley are almost complete – their pre-school will no longer be at Oliver. He believes the best use for the building is to serve the individuals who are currently in the Work Alternative group at Venture. Moving the Work Alternative group to Oliver would leave space at Venture to bring in more individuals and eliminate the waiting list. Brice asked if this would adversely isolate the individuals. Liz stated that this is a concern to her and that we could serve the additional 10 or so waiting list individuals on the work floor if we hired one or two more employees. The possibility of work alternative individuals going from Oliver to Venture a few days a week for integration was discussed. Pros and cons were discussed. Linda stated that she thinks the work alternative move to Oliver is worth pursuing if we can overcome the obstacles and challenges. The Board agreed that we do more specific planning on eliminating the waiting list. Scott also added that he has considered moving the SSA's to Oliver since they have so many interruptions during the day at Venture. They could still have office hours at Venture to meet with their individuals as necessary.

Scott talked about community employment. The Rehabilitation Services Commission (RSC), which is the parent agency for BVR, has come out with some initiatives and incentives for county boards to improve employment outcomes for individuals with DD. Several counties have received grants to work in concert with school districts to improve transition to work outcomes for graduating seniors. Scott spoke with the person who is helping to coordinate this through our County Board Association. He told him that RSC wants to expand beyond the first few counties and that he will put us on the list for the next round of funding. He thought it would come out by summer. Scott said that rather than to fund this ourselves, it would be great to have some grant money to begin with, and include the schools in this effort. We would be able to serve our adults, not only those transitioning from school. If this does not turn out as expected, he will present a plan to go forward on our own.

Scott stated that his anniversary date of hire is July 1st. He asked the Board if they wanted the superintendent evaluation process to be the same as last year. He will have his information to them by the May board meeting and the Board can finalize the evaluation at the June meeting.

- **DIRECTOR'S REPORT:** ENC. (E)

Liz stated that they have upgraded their shredders and are selling their old ones.

Liz stated that she and Marti Knauff, parent and board member, have agreed to head up the parent support group meetings. They will meet quarterly and their first meeting is May 20th at 6:00 p.m. at VPI.

Brice stated that the gardening program will begin in May. There are over 20 participants and they plan to meet once or twice per week. He asked that the Board help with funding for terracing work and a walking path. The Board agreed that Scott proceed with bids for the work needed.

OLD BUSINESS: Scott reminded the Board about the regional roundtable meeting on April 21st at 5:00 p.m. at Hills & Dales in Highland Co.

NEW BUSINESS: None

- **COMMUNICATIONS & GUESTS:** Prosecuting Attorney Aaron Haslam.

ADJOURNMENT: Tom Potts made a motion to adjourn at 7:35 p.m. with Lary Lohse seconding the motion. All in favor, motion carried.

****MOTION 10-40**

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Board President

Board Secretary

Minutes prepared by: N. Chamblin