

March 10, 2011
6:30 p.m.

The Adams Co. Bd. of Developmental Disabilities met in regular session on the above date and time at Venture Productions, Inc.

CALL MEETING TO ORDER: President Linda Stepp called the meeting to order.

ROLL CALL: Larry Hamrick, present; Marti Knauff, arrived at 6:35 p.m.; Lary Lohse, present; Brice Mikesell, present; Tom Potts, present; Linda Stepp, present; and Linda Waugh, present. Also present was Scott Amen, Superintendent; Norma Chamblin, Business Manager; and Liz Lafferty, Workshop Director.

ETHICS COUNCIL: None

APPROVAL OF MINUTES OF LAST MEETING: Lary Lohse made a motion to approve the minutes of the last regular meeting (February 10, 2011) and the Finance Committee meeting (February 16, 2011) with Larry Hamrick seconding the motion. All in favor, motion carried.

****MOTION 11-17**

FINANCIAL REPORTS: MONTHLY BILLS: After reviewing the bill sheet, Tom Potts made a motion to pay all bills listed on the bill sheet with Linda Waugh seconding the motion. All in favor, motion carried.

****MOTION 11-18**

MONTHLY FINANCIAL REPORTS: Larry Hamrick made a motion to approve the financial reports ending February 2011 with Brice Mikesell seconding the motion. All in favor, motion carried.

ENC. (A)

****MOTION 11-19**

Scott asked the Board to adopt the revised 3 day Funeral Leave Policy stating that vacation time, instead of sick time, must be used if Personal Leave has been exhausted. Brice Mikesell made a motion to adopt the revised Funeral Leave Policy with Tom Potts seconding the motion. All in favor, motion carried.

ENC. (B)

****MOTION 11-20**

SUPERINTENDENT'S REPORT: Scott asked the Board to adopt the 2011-2012 Calendar. Tom Potts made a motion to adopt the calendar with Lary Lohse seconding the motion. All in favor, motion carried.

ENC. (C)

****MOTION 11-21**

Scott stated that he checked with Van Dyke and there is no per copy charge for scanning. The cost would be \$4,495.00 for the software and \$1,200.00 per year for support. He said that he would like to proceed with the purchase, and contract with Venture to do the scanning. Marti Knauff made a motion to purchase the scanning software and contract with Venture to do the scanning with Larry Hamrick seconding the motion. All in favor, motion carried.

****MOTION 11-22**

Scott stated that we have a 1997 Ford 60 passenger bus which no longer runs and cannot be repaired. It has been used for parts. According to statute, we must have the Board approve accepting sealed bids and then post in-house for at least 2 weeks. The Board would then open the bids at the next scheduled meeting. Brice Mikesell made a motion to accept sealed bids for the 1997 Ford bus with Lary Lohse seconding the motion. All in favor, motion carried.

ENC. (D)

****MOTION 11-23**

Scott would also like to buy a used 4 wheel drive vehicle for the EI Specialist at Oliver to use. This would free up the van for him to use instead of using his personal vehicle. We do not need to bid if the cost is under \$25,000.00. Larry Hamrick made a motion that we purchase a 4 wheel drive vehicle for under \$25,000.00 with Linda Waugh seconding the motion. All in favor, motion carried.

**MOTION 11-24

Scott stated that he spoke with Sandra Landers of MCG about the alternative salary structure that was discussed in the Finance Committee meeting on February 16th. She wants us to send her copies of our current salaries and job descriptions. She will then meet with our management team to ask questions.

Scott stated that he has been informed by the superintendent in Highland Co. that everything has been resolved with the VRP3 Grant and that we should be able to start by April 1st.

All of our newer staff have completed the TMAC (Therapeutic Management of Aggressive Clients) training at Good Shepherd Manor. Staff who already had the training will receive a refresher later this year.

We will have a table at the Health Fair on Saturday, April 9th at ACRMC.

March is Developmental Disabilities Awareness Month.

On Friday evening, March 11th, our basketball team will be playing in the sectional tournament at the O'Conner Center on the campus of Xavier University.

DIRECTOR'S REPORT: ENC. (E)

Liz stated that Linda Allen will be at the Parent Support Group to talk about Kamp Dovetail and to have on-site registration to save postage costs. In May, a gentleman from the Utilities Commission will be speaking.

Christine Brown will be at Venture on March 31, 2011 at 1:00 p.m. to talk about Self Advocacy.

The Rest Area on 32 in Sardinia will be opening Monday, March 14th. They will be hiring two new supervisors and using two or three more individuals to work there.

Venture has purchased a new truck.

Brice reported that the Herb Guild will be using a 25 ft. section of the terrace area behind Venture for strawberries, tomatoes and cut flowers. On the top, Indian corn, gourds and sunflowers. Long term plans include a quarter mile track for walking and for the athletes and possibly a shelter. The greenhouse should be ready by July 31st.

The In-Service will be held at Venture tomorrow (March 11th). The MUI training from 10:00 – 11:00 a.m. has been approved for board credit.

OLD BUSINESS: None

NEW BUSINESS: Linda Stepp asked about the effects of Senate Bill 5 on employee's percentage of health insurance premiums. Scott stated that it applies to school districts and state employees, not county employees.

Scott stated that he and Liz would be on WRAC next Wednesday, March 16th at 10:00 a.m.

Scott stated that Adams Co. Manor had done a wonderful job providing respite to an individual with severe disabilities that he has been working with.

COMMUNICATIONS & GUESTS: Nola Bailey.

ADJOURNMENT: Tom Potts made a motion to adjourn at 7:20 p.m. with Larry Hamrick seconding the motion. All in favor, motion carried.

**MOTION 11-25

Board President

Board Secretary

Minutes prepared by: N. Chamblin