

January 13, 2011  
6:30 p.m.

The Adams Co. Bd. of Developmental Disabilities met in regular session on the above date and time at Venture Productions, Inc.

**CALL MEETING TO ORDER:** President Linda Stepp called the meeting to order.

**ROLL CALL:** Larry Hamrick, present; Marti Knauff, present; Lary Lohse, present; Brice Mikesell, absent (prior notice); Tom Potts, absent (no prior notice); Linda Stepp, present; and new board member Linda Waugh, present. Also present was Scott Amen, Superintendent ; Norma Chamblin, Business Manager; and Liz Lafferty, Workshop Director.

**ETHICS COUNCIL:** None

**APPROVAL OF MINUTES OF LAST MEETING:** Larry Hamrick made a motion to approve the minutes of the last regular meeting (November 11, 2010) with Marti Knauff seconding the motion. All in favor, motion carried.

\*\*MOTION 11-01

**FINANCIAL REPORTS: MONTHLY BILLS:** After reviewing the bill sheet, Lary Lohse made a motion to pay all bills listed on the bill sheet with Marti Knauff seconding the motion. All in favor, motion carried.

\*\*MOTION 11-02

**MONTHLY FINANCIAL REPORTS:** Larry Hamrick made a motion to approve the financial reports ending November 2010 and December 2010 with Lary Lohse seconding the motion. All in favor, motion carried.

ENCS. (A) (B)

\*\*MOTION 11-03

**SUPERINTENDENT'S REPORT:** Scott stated that the Public Hearing was held on December 21<sup>st</sup> for the Annual Action Plan but no one came. He asked the Board if they would like to adopt the 2011 Annual Action Plan as presented. Larry Hamrick made a motion to adopt the 2011 Annual Action Plan with Marti Knauff seconding the motion. All in favor, motion carried.

ENC. (C)

\*\*MOTION 11-04

Our new van should be delivered by January 31<sup>st</sup>.

Scott stated that there is a statewide organization for self-determination for individuals with disabilities to be self-advocates. They are providing a three day training at the end of this month called "STIR". One of our individuals and one of our workshop specialists will be attending.

We won our first basketball game, but the last two games have had to be cancelled because of the weather.

We have not heard anything else from the Columbus Dispatch.

The VRP3 Project grant is on hold for now. They are waiting for other counties to get their paperwork in before it can be approved.

Scott stated that he would like to schedule a Personnel Committee meeting to discuss the Leave Policy and the Cash-out Policy. He would also like to schedule a Finance Committee meeting to discuss salary structures.

We need to adopt a Resolution to approve the amount of dollars we will be responsible for in waiver match for our non-federal share of Medicaid expenditures. Marti Knauff made a motion to adopt the Resolution Regarding Non-Federal Share of Medicaid Expenditures with Larry Hamrick seconding the motion. Roll call vote: Linda Stepp, yea; Tom Potts, absent; Marti Knauff, yea; Linda Waugh, yea; Larry Hamrick, yea; Brice Mikesell, absent; and Lary Lohse, yea. All in favor, motion carried.

ENC. (D)

\*\*MOTION 11-05

Scott asked the Board to approve the 2011 SOCOG contract. Lary Lohse made a motion to approve the 2011 SOCOG contract with Linda Waugh seconding the motion. All in favor, motion carried.

ENC. (E)

\*\*MOTION 11-06

Scott asked each board member to complete the annual Declaration of Board Members form.

**DIRECTOR'S REPORT:** ENC. (F)

Liz stated that the electronic billing servers should be ready to use in a few months. The staff will do the documentation on touch screens, hopefully using thumb scanning instead of passwords. The staff will be trained by Mitchell and Associates.

VPI is collecting food for the C103 Food Drive until the end of January.

A person from the Consumer Council will be the feature speaker for May's Parent Support Group meeting. He will be talking about services and how to apply for assistance in paying utility bills.

The VPI gardening article was in the Ohio Association of Adult Services Winter Newsletter. Liz has had several calls about it.

The Adams Co. Herb Guild will be using 20 feet of VPI's gardening space to plant herbs to cook with and to sell at the Farmer's Market. They will be sending volunteers to teach about planting, cooking and using herbs.

**OLD BUSINESS:** None

**NEW BUSINESS:** Election of Officers: Larry Hamrick nominated Linda Stepp as President with Lary Lohse seconding the motion; Linda Stepp made a motion to nominate Brice Mikesell as Vice-President with Larry Hamrick seconding the motion; and Larry Hamrick made a motion to nominate Marti Knauff as Secretary with Lary Lohse seconding the motion. Lary Lohse made a motion to close all nominations with Linda Waugh seconding the motion. All voted in favor of the slate of officers, motion carried.

\*\*MOTION 11-07

Ethics Committee: Larry Hamrick made a motion that the full Board serve as the Ethics Committee with Lary Lohse seconding the motion. All in favor, motion carried.

President Linda Stepp appointed the following committees:

Personnel Committee: Marti Knauff, Tom Potts and Linda Waugh.

Finance Committee: Larry Hamrick, Lary Lohse and Brice Mikesell.

**COMMUNICATIONS & GUESTS:** Nola Bailey.

Marti Knauff stated that the Board needs to establish what constitutes a full-time and a part-time caseload position.

**ADJOURNMENT:** Larry Hamrick made a motion to adjourn at 7:30 p.m. with Lary Lohse seconding the motion. All in favor, motion carried.

\*\*MOTION 11-08

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Board President

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Board Secretary

Minutes prepared by: N. Chamblin